

Pima Natural Resource Conservation District
Pima Center for Conservation Education, Inc.
NRCS Plant Materials Center
3241 N. Romero Road
Tucson, AZ 85705
(520) 971-2962

Minutes of the Combined Public Meeting of the Board of Supervisors of the Pima NRCD and Pima Center for Conservation Education

Meeting Date: Tuesday, August 14, 2018
Meeting Location: Public Teleconference

Time the meeting was called to order: 11:40 AM

Attendees:

Supervisor Jim Chilton
Supervisor Cindy Coping, Chair
Supervisor Jonathan DuHamel
Supervisor Patricia King
Supervisor Andrew McGibbon

Jim Chilton motioned for the Board to enter Executive Session to discuss an individual's contract for clerical services.

Motion passed by unanimous voice vote.

The public meeting reconvened at about 11:50 AM

Chairman Coping motioned to terminate the existing contract for clerical services.

Supervisor McGibbon made a motion for a friendly amendment to specify the following:

- ✓ The contractor will be given 30 days' notice of the contract termination date.
- ✓ The contractor is not required to provide any further routine clerical or administrative services during the 30 day period of notice.
- ✓ Final payment will be withheld until the contractor satisfactorily returns all records to the District office, including all signed copies of meeting minutes; all PNRCD/PCCE contact lists; all unused office and postage supplies for which the Pima NRCD was previously invoiced; and all electronic records, which must be placed on removable media; and the contractor also returns the key for the NRCS Plant Materials Center office to either Kristen Egen or Alisha Phipps.

The friendly amendment passed by unanimous voice vote.

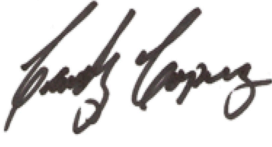
The motion passed, as amended, by unanimous voice vote.

Next meeting date/time/location: Due to a schedule conflict, the next public meeting was rescheduled to commence by teleconference at 10:00 AM on August 28, 2018.

The public meeting adjourned at 11:54 AM.

Approval:

A quorum of the Pima NRCD/PCCE Board of Supervisors approved these meeting minutes on this date of August 28, 2018

Signed 

Cindy Coping, Chair, Pima NRCD/PCCE